



Incident Report Form

Golden Point Cricket Club Inc. Formed 1910

Details of the incident

Record the names and affiliations of the person or people involved in the incident.

Describe the incident in as much detail as possible. Attach an additional sheet if required.

Record the time and date of the incident. Time: _____ am/pm Date: ____ / ____ / ____

Who reported and witnessed the incident

Record the name and contact details of the person reporting the incident.

Signature: _____ Date: ____ / ____ / ____

Record the names and contact details of any witnesses.





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Which GPCC administrator received this incident report

Record the name and role of the person receiving this report.

Signature: _____ Date: ____ / ____ / ____

What follow-up action is needed as a result of this report

Describe any necessary action resulting from this report. Explain how and when it will be carried out.

Parent signature

Record the name and signature of a parent, acknowledging the actions described above.

Signature: _____ Date: ____ / ____ / ____

